Risk Assessment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of  activity, event, and location | Orienteering @ Wike Scout Campsite | Date of risk assessment | 28.05.2024 | Name of person doing this risk assessment | Sophie de Naeyer |
| Date of next review | 28.05.2025 or as needed |

|  |  |  |  |
| --- | --- | --- | --- |
| What could go wrong?  What hazard have you identified?  What are the risks from it? | Who is at risk? | What are you going to do about it?  How are the risks already controlled?  What extra controls are needed?  How will they be communicated to young people and adults and remain inclusive to all needs? | Review & revise  What has changed that needs to be thought about and controlled? |
| A hazard is something that may cause harm or damage.  The risk is the harm that may occur from the hazard. | For example: young  people, adult volunteers, visitors | Controls are ways of making the activity safer by removing or reducing the risk.  For example, you may use a different piece of equipment or you might change the way you do the activity. | Keep checking throughout the activity in case you need to change what you’re doing or even stop the activity.  This is a great place to add comments which will be used as part of the review*.* |
| Inappropriate terrain – risk of slips, trips and falls | All | * Instructor to check for hazards in the activity area prior to starting, and if needed move the activity to a different area * Ensure all participants and leaders are wearing appropriate footwear * Assess the weather risk before and during the session and adjust plans accordingly * are wearing appropriate clothing and have spares if building the bridge over the stream * Ensure participants are briefed on not exiting the campsite or climbing over any fences during the activity * Wooden plaques to be put in an accessible place and not out of reach |  |
| Participants’ behaviour | All | * If in the opinion of the instructor the behaviour of an individual or the group as a whole is not conducive to running a safe session then the activity session should be stopped immediately and the person or persons causing concern removed |  |
| Damaged equipment causing splinters, cuts etc | All | * Ensure all equipment is checked prior to use * Any damages to be reported to the warden on site/emailed to the Wike team |  |

