Risk Assessment

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| Name of  activity, event, and location | Outdoor Games @ Wike Scout Campsite | Date of risk assessment | 28.05.2024 | Name of person doing this risk assessment | Sophie de Naeyer/Gill Marshall |
| Date of next review | 28.05.2025 or as needed |

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| What could go wrong?  What hazard have you identified?  What are the risks from it? | Who is at risk? | What are you going to do about it?  How are the risks already controlled?  What extra controls are needed?  How will they be communicated to young people and adults and remain inclusive to all needs? | Review & revise  What has changed that needs to be thought about and controlled? |
| A hazard is something that may cause harm or damage.  The risk is the harm that may occur from the hazard. | For example: young  people, adult volunteers, visitors | Controls are ways of making the activity safer by removing or reducing the risk.  For example, you may use a different piece of equipment or you might change the way you do the activity. | Keep checking throughout the activity in case you need to change what you’re doing or even stop the activity.  This is a great place to add comments which will be used as part of the review*.* |
| Manual handling of equipment – risk of injury | All | * Encourage participants and leaders to share the load when carrying the equipment and use the crates/boxes provided * Have sufficient adult helpers available to aid with manual handling * Encourage everyone who is moving the equipment is told to lift by bending their knees and ensuring they only carry what they can safely manage |  |
| Participants’ behaviour | All | * If in the opinion of the instructor the behaviour of an individual or the group as a whole is not conducive to running a safe session then the activity session should be stopped immediately and the person or persons causing concern removed |  |
| Damaged equipment causing splinters, cuts etc | All | * Ensure all equipment is checked prior to use * Any damages to be reported to the warden on site/emailed to the Wike team |  |
| Misuse of equipment causing injury | All | * Games to be set up on ground and not a table * Sufficient space should be left around games * Participants should be encouraged to remain vigilant and aware of any potential equipment being thrown * Appropriate area designated for horseshoe throwing to prevent injuries caused be horseshoes * Only 1 person to be throwing a horseshoe at a time * Leaders/appropriately supervised and competent participant to hit the metal pegs into the ground using the provided mallet, ensuring they are aware of their surroundings and how to safely do this * Leaders to mark out a specified activity area and ensure spectators do not stand within this |  |



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| Inappropriate terrain causing slips, trips and falls | All | • | Instructor to check for hazards in the activity area prior to starting, and if needed move the activity to a different area |  |
|  |  | • | Ensure all participants and leaders are wearing appropriate footwear |  |
|  |  | • | Assess the weather risk before and during the session and adjust plans accordingly |  |

